

## Proposed Budget

Park County Fire District #3	
Budget Hearing Information	
PO Box 206	Location: Meeteetse Fire Hall-910 Park Avenue
Meeteetse, WY 82433	Date: 7/10/2023
307-868-2627	Time: 5:00 PM
Park County	Budget Prepared by: Angie Johnson

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

Budget Message for FY 2023-2024. The Meeteetse Fire District will assess 3 mills to raise a total of approximately \$472800.00 for operation, maintenance and reserves for the fiscal year beginning July 1, 2023 through June 30, 2024. The requirements for maintaining equipment and structures for the very large district are major along with preparing for wildland fires. FY 2023-2024 the board has committed to updating radios, providing better connectivity for emergency services, and updating bunkers. The Board contributes a tremendous amount of time, as do the volunteers for fire suppression and training. The District could not begin to provide protection without the volunteer efforts of the Meeteetse Fire District personnel. The Board will continue planning for upgrading communications and truck replacements.

**S-B RESERVE DESCRIPTION**

Meeteetse Fire District #3 has reserves used for Truck, Building, Equipment, and Fire Suppression

**S-C**

Names of Board Members	Date of End of Term
Frank B. Lewis	12/31/26
Ben Anson	12/31/26
Brodie Bennett	12/31/24

Does the district have regular office hours exceeding 20 hours per week? No

Records are kept at the Meeteetse Fire District Office at 910 Park Avenue and are available for review by making an appointment at Town Hall at 868-2278.

W.S. 16-12-303(c) requires special districts with office hours less than 20 per week to maintain copies of records at the county clerks office. Record format specified by county clerk.

Where are the minutes of your board meeting available for public review?  
 Meeteetse Fire District Office- 910 Park Avenue- Meeteetse, WY 82433

How and where are the notices of meeting posted for the public?  
 Town Hall, Post Office, Meeteetse Public Library

Where are the public meetings held?  
 Meeteetse Fire District Office- 910 Park Avenue- Meeteetse, WY 82433

## PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$137,674	\$355,800	\$522,800	\$522,800
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$55,000	\$80,000	\$80,000
S-4	Total General Fund and Forecasted Revenues Available	\$355,713	\$381,526	\$789,119	\$789,119
S-5	Amount requested from County Commissioners	\$266,493	\$357,222	\$472,800	\$472,800
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$346,319	\$346,319

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$266,493	\$357,222	\$472,800	\$472,800
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$9,916	\$0	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$276,409	\$357,222	\$472,800	\$472,800
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Park County Fire District #3  
FY 7/1/23-6/30/24

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	Capital Outlay	\$19,578	\$143,500	\$276,900	\$276,900
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$23,548	\$32,500	\$38,500	\$38,500
S-18	Operations	\$66,860	\$131,900	\$159,500	\$159,500
S-19	Indirect Costs	\$27,688	\$47,900	\$47,900	\$47,900
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$137,674	\$355,800	\$522,800	\$522,800

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$79,304	\$24,304	\$316,319	\$316,319

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts	\$2,981,306	\$2,981,306	\$3,036,306	\$3,036,306
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$2,981,306	\$2,981,306	\$3,036,306	\$3,036,306
S-27	Amount to be added	\$0	\$55,000	\$80,000	\$80,000
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$55,000	\$80,000	\$80,000
S-31	Subtotal	\$2,981,306	\$3,036,306	\$3,116,306	\$3,116,306
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$2,981,306	\$3,036,306	\$3,116,306	\$3,116,306

*End of Summary*

  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/8/2023

DISTRICT ADDRESS: PO Box 206  
Meeteetse, WY 82433

PREPARED BY: Angie Johnson

DISTRICT PHONE: 307-868-2627

## Proposed Budget

Park County Fire District #3  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2024

### PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$266,493	\$357,222	\$472,800	\$472,800
R-1.2 Other County Support (see note on the right)	4005				

### FORECASTED REVENUE

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$0	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$9,252			
R-5.2 Other: Specify <u>Reimbursements</u>	4500	\$664			
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$9,916	\$0	\$0	\$0
R-5.5 <b>Total Forecasted Revenue</b>		\$9,916	\$0	\$0	\$0
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500		\$0	\$0	
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Park County Fire District #3  
 NAME OF DISTRICT/BOARD

FYE 6/30/2024

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$473	\$40,000	\$40,000	\$40,000
E-1.2	Vehicles	\$0	\$40,000	\$170,000	\$170,000
E-1.3	Office Equipment	\$0			
E-1.4	Other (Specify)				
E-1.5	Radios	\$18,330	\$13,500	\$13,500	\$13,500
E-1.6	Specialized Fire Equipment	\$775	\$50,000	\$53,400	\$53,400
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$19,578</b>	<b>\$143,500</b>	<b>\$276,900</b>	<b>\$276,900</b>

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$6,500	\$6,000	\$6,000	\$6,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Mis. Board Expense	\$1,505	\$1,500	\$1,500	\$1,500
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$166	\$1,000	\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$7,487	\$8,000	\$8,500	\$8,500
E-4.3	Other (Specify)				
E-4.4		\$0			
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$3,571	\$3,000	\$6,000	\$6,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Elections	\$0	\$500	\$500	\$500
E-5.7	Emergency Expense/Physical	\$4,320	\$12,500	\$15,000	\$15,000
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$23,548</b>	<b>\$32,500</b>	<b>\$38,500</b>	<b>\$38,500</b>



# Proposed Budget

Park County Fire District #3

FYE 6/30/2024

## OPERATIONS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages—Operations	\$0	\$0	\$0	
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Fire Calls	\$5,703	\$10,000	\$10,000	\$10,000
E-7.5					
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Fuel	\$2,141	\$10,000	\$10,000	\$10,000
E-9.2	Repairs	\$23,165	\$30,000	\$50,000	\$50,000
E-9.3	Hoses/Nozzles	\$502	\$4,000	\$4,000	\$4,000
E-9.4		\$0	\$0	\$0	
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Chemicals	\$0	\$3,000	\$3,000	\$3,000
E-10.2	Fire Prevention	\$4,932	\$5,000	\$5,000	\$5,000
E-10.3	Siren & 911	\$1,225	\$5,000	\$5,000	\$5,000
E-10.4	Extreme Fire Suppression	\$5,202	\$40,000	\$40,000	\$40,000
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1		\$0	\$0	\$0	
E-11.2		\$0	\$0	\$0	
E-11.3					
E-11.4					
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	\$23,990	\$24,900	\$32,500	\$32,500
E-12.2					
E-12.3					
E-12.4					
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$66,860</b>	<b>\$131,900</b>	<b>\$159,500</b>	<b>\$159,500</b>

# Proposed Budget

Park County Fire District #3

FYE 6/30/2024

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$0	\$0	\$0	
E-14.2 Buildings and vehicles	7503	\$13,599	\$20,000	\$20,000	\$20,000
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 Treasurer Bond	7505	\$0	\$400	\$400	\$400
E-14.6	7505				
E-14.7					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511	\$0	\$5,000	\$5,000	\$5,000
E-15.2 Workers Compensation	7512	\$3,188	\$5,000	\$5,000	\$5,000
E-15.3 Unemployment Taxes	7513	\$0	\$5,000	\$5,000	\$5,000
E-15.4 Retirement	7514	\$2,925	\$5,000	\$5,000	\$5,000
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 Life Insurance	7516	\$7,976	\$7,500	\$7,500	\$7,500
E-15.8	7516				
E-15.9					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$27,688</b>	<b>\$47,900</b>	<b>\$47,900</b>	<b>\$47,900</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

Park County Fire District #3  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2024

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking	\$79,304	\$79,304	\$316,319	\$316,319
C-1.2	Savings and Investments	\$0	\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$2,981,306	\$2,981,306	\$3,116,306	\$3,116,306
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$3,060,609</b>	<b>\$3,060,609</b>	<b>\$3,432,624</b>	<b>\$3,432,624</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$2,981,306	\$3,036,306	\$3,116,306	\$3,116,306
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$2,981,306</b>	<b>\$3,036,306</b>	<b>\$3,116,306</b>	<b>\$3,116,306</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$79,304</b>	<b>\$24,304</b>	<b>\$316,319</b>	<b>\$316,319</b>

	DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	<b>1070</b>

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$2,981,306	\$2,981,306	\$3,036,306	\$3,036,306
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve		\$55,000	\$80,000	\$80,000
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	\$2,981,306	\$3,036,306	\$3,116,306	\$3,116,306
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$2,981,306	\$3,036,306	\$3,116,306	\$3,116,306

	DOA Chart of Accounts
<b>RESERVES</b>	<b>1090</b>

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts
<b>BOND FUNDS</b>	<b>1060</b>

		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>